



County of Los Angeles CHIEF EXECUTIVE OFFICE

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WILLIAM T FUJIOKA
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January 26, 2011

To: Mayor Michael D. Antonovich
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky
Supervisor Don Knabe

From: William T Fujioka
Chief Executive Officer

PROBATION INTER-DEPARTMENT SERVICES AGREEMENTS – SECOND REPORT (ITEM 39, AGENDA OF AUGUST 10, 2010)

On August 10, 2010, Supervisor Ridley-Thomas introduced a motion instructing the Chief Executive Officer, in coordination with County Counsel and the Directors of Mental Health (DMH), Public Health (DPH), Public Social Services (DPSS), Children and Family Services (DCFS), Health Services (DHS), and the Chief Probation Officer to examine the feasibility of establishing a comprehensive inter-departmental services agreement. The objective of this effort is to improve the coordination of direct health, mental health, and social services provided by the County to youth within the juvenile justice system. Our initial report on October 6, 2010, outlined how we would develop the multi-department agreement:

- Component 1 Draft and implement the umbrella fundamental services agreement with all related County departments.
- Component 2 Draft and implement the individual Probation master agreement with each County department and incorporate the existing Memorandum of Understandings (MOU) or contracts.
- Component 3 Review existing multi-department agreements and determine whether it will remain a stand-alone or if it can be folded under a master agreement specific to a service area, such as wraparound care.
- Component 4 Develop the electronic index system.

"To Enrich Lives through Effective and Caring Service"

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Component 1

A working group was convened for this project with representatives from the Chief Executive Office (CEO), Probation Department (Probation), DHS, DMH, DPH, DPSS, DCFS, and County Counsel. This working group has tentatively agreed upon a fundamental services agreement that requires Probation and the County departments to develop programs and procedures that improve communication regarding the services being provided to juveniles in Probation facilities.

One of the existing efforts undertaken by Probation is the development of multi-disciplinary teams that provide a forum for staff (Probation, DMH, Los Angeles County Office of Education, etc.) to meet and discuss a juvenile's progress and concerns with that juvenile and his/her parent or guardian. Multi-disciplinary teams provide constructive insight and dialogue between staff, juveniles, and guardians; understanding of the various issues facing the juvenile; and what can be done to improve the juvenile's rehabilitation and camp experience. The CEO will continue to work with Probation to identify and support the development of such inter-departmental cooperative programs.

Another key provision in the fundamental services agreement is the requirement for participation of County department executives in an Executive Oversight Committee. This committee will be comprised of the Chief Probation Officer and County department heads who will meet quarterly to discuss current issues affecting Probation juveniles including, but not limited to, administrative, budgetary, operational, and legal matters.

Finally, the fundamental services agreement will remain in draft form pending agreement of the underlying master agreements that will contain department specific responsibilities and services. In this way, additional governing provisions could be added to the umbrella fundamental services agreement should they be identified during the development of the master agreements.

Component 2 and 3

The CEO is currently working with Probation to schedule individual meetings with each County department to develop their respective master agreements that will contain their specific responsibilities and services. One of the key provisions that will be common to all master agreements will be the requirement that each County department provide Probation with a copy of any pertinent assessment by their governing/regulatory entity that may affect Probation juveniles, including the corrective action plan(s) for any identified deficiencies. In this way, Probation will have a better ongoing understanding of the standards and quality of service being provided to Probation juveniles. The

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assessment by the governing/regulatory entity would then be discussed during the Executive Oversight Committee's meeting.

Given the number and scope of existing inter-department MOUs that will need to be incorporated into the master agreements, this phase will require some time to develop. We will report back to your Board within 90 days on our progress.

Component 4

The CEO, Chief Information Office (CIO), Auditor-Controller, and Internal Services Department are in the early stages of planning a Countywide contract lifecycle system that will be integrated with eCAPS. At this time, the CEO is working with the CIO to determine how existing contract systems, which are predominately fiscal control systems, can be modified to include the requirement to identify the services being rendered, which will facilitate the coordination of inter-department services. We will report back to your Board within 90 days on our progress on this effort.

If you have any questions regarding this matter, please do not hesitate to contact me or your staff may contact Deputy Chief Executive Officer Jacqueline A. White, Public Safety, at (213) 893-2374.

WTF:JAW:DT:llm

c: Executive Office, Board of Supervisors
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